

Proposed process for submission and debate of resolutions

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Rationale:

1. To encourage the submission of clear well-written resolutions and resolutions that have been reviewed and include contributions by as many HOC members as possible
2. To use the resolution session effectively by reviewing as many resolutions as needed as efficiently as possible, within the time allotted in the agenda

Process

1. Resolutions will be submitted by the mover to the Executive Admin before an HOC conferences, by the deadline set by the Chair (usually 1 week before HOC)
 - a. Movers are encouraged to obtain input from other HOC members prior to submission
2. Resolutions will be reviewed for content and edited for format prior to debate by the resolution chair and a select group of interested editors
3. Edited resolutions can be reviewed by the mover and may be withdrawn by the mover if the edits are not acceptable
4. Resolutions will be presented, debated and voted on in the order they are submitted.
5. The resolution session will be time-limited. If the time is ending, there will be no further discussion on resolutions and remaining resolutions will go directly to a vote. The order for resolutions will be:
 - a. Resolutions which have been submitted, edited and circulated in advance of the meeting – on a first come, first discussed basis
 - b. Resolutions related to sessions at HOC, following editing - and also on first come basis
 - c. Resolutions submitted during the meeting that have been vetted and edited, usually requiring at least 24 hours prior to debate
 - d. Resolutions which have not been submitted, vetted, and pre-circulated would be debated time permitting only